

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
Work Session Minutes
Work Session Meeting February 13, 2020 at 6:30 p.m. Revised*
Clinton Township Middle School Auditorium**



CALL TO ORDER: _____ called the meeting to order at _____ p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 23, 2020.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times.
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Faxing to the Clerk of Clinton Township.

ROLL CALL:

	Present	Absent	Time of arrival after meeting has been called to order.
Ms. Lana Brennan	X		
Dr. Laura Brasher	X		
Ms. Mary Beth Brooks	X		
Ms. Catherine Mary Emery	X		6:35 pm arrival.
Ms. Maria Grant	X		
Dr. Alison Grantham	X		
Mr. Scott Hornick	X		
Mrs. Jennifer Kaltenbach	X		
Dr. Catherine Riihimaki	X		

Present: *District Administrators:*
X Dr. Michele Cone, Superintendent of Schools
X Kelly Morris, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: Ms. Grant led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Dr. Riihimaki was appointed Process Guardian.

FIRST RECOGNITION OF THE PUBLIC– AGENDA ITEMS ONLY:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0166R SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE BOARD PRESIDENT:

1. Sandy Nicastro and Ali Kel from Strauss Esmay will present on their services.

Law firm does only policy for education

2017 Policy audit

2020 updating from 2017 audit- will include policy work done by BOE

Will have online access to “district online” housed by SE w/ links on our website (searchable) for the public.

2. Gwen Thorton from the New Jersey School Boards Association will present:

- a. Committee of the Whole guidance

- b. 2019 Board Self Evaluation Summary

Board Self Evaluation Summary presented- discussed challenges and recommended areas of professional development for BOE members.

Gwen Thorton went over committees in general and committee of the whole and the pros and cons of having a COTW.

A Joint Statement from the CTEA negotiations was read aloud.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY:**BA-A**

Motion to approve the following list of Board Meeting minutes as presented:

- January 13, 2020 - Work Session
- January 27, 2020 - Regular Business Meeting
- January 27, 2020 - Executive Session

Next Meeting Dates:

- February 24, 2020 - Regular Business Meeting
- March 9, 2020 - Work Session

FACILITIES/FINANCE:**FF-A**

Motion to approve the distribution of 2019 Extraordinary Aid in the amount of \$511,085.00 and 2019 Non-Public Transportation Aid in the amount of \$18,560.00 to Accounts Payable line 10-421 for accrual of projected retroactive salary payouts upon settlement of the agreement between the Clinton Township Board of Education and the Clinton Township Education Association.

FF-B

Motion to approve the submission of the Facilities Safety Statement of Assurance for the 2019-2020 school year to the Hunterdon County Department of Education.

FF-C

Motion to approve participation in **La Pulsera Project** for RVS Diversity Night on March 19, 2020.

FF-D

Motion to approve SID #8573267839 to attend the Stepping Stone School for the 2019-2020 school year with a tuition rate of \$56,630.70.

FF-E

Motion to approve Stepping Stone School to provide a Teaching Assistant to SID #8573267839 effective February 5, 2020 through June 30, 2020 at a prorated fee of \$19,800.00 for 88 school days.

FF-F

Motion to approve an agreement with **Inspired Instruction, LLC** in the amount of \$21,000 for 10 days of math professional development and one administrative workshop during the 2020-2021 school year.

FF-G

Motion to approve participation in Coordinated Transportation with Warren County Special Services School District for the 2020-2021 school year for Special Education, Nonpublic, and Public School routes as needed with a 4% administrative fee.

FF-H

Motion to approve a contract with Duff & Phelps to provide an updated fixed asset and appraisal report for internal accounting controls and financial reporting as of June 30, 2020 for a fee of \$4,200.00.

PERSONNEL:

P-A

Motion to approve Susan Simonelli for the position of Special Education Leave Replacement Teacher (FTE=1) at Step A, BA with an annual salary of \$52,340.00, prorated based upon start date, effective January 1, 2020 through June 30, 2020.

(Pending clearance from criminal history and background check.)

P-B

Motion to approve Laura Jaw to be paid for preparation time related to Responsive Classroom Level 2 Training at rate of \$50.26, not to exceed 16 hours or \$804.16 for the duration of the 2019-20 school year.

P-C

Motion to approve the following CTSD staff to be coaches for the 2020 Spring Sports Season as per negotiated agreement.

<i>Employee</i>	<i>Position</i>	<i>Years Experience</i>	<i>Stipend Amount</i>
Bendorf, Tarra	Assistant Softball Coach	1	\$1,484.00
Comerford, Jessica	Assistant Boys Baseball Coach	4	\$2,067.00
Cozin, Ben	Boys Lacrosse Coach	2	\$2,332.00
Gallo, Kelly	Softball Coach	4	\$2,491.00
Greco, Dean	Boys Baseball Coach	3	\$2,120.00
Rozembersky, Robin	Boy's Assistant Lacrosse Coach	0	\$1,802.00

P-D

Motion to approve the following CTMS staff to be Co-Curricular Advisors for the 2019-2020 school year as per negotiated agreement.

<i>Employee</i>	<i>Position</i>	<i>Stipend Amount</i>
Carew, Tracy	*Golf Club (Co-Advisors)	\$265.00
Rudolph, Kevin	*Golf Club (Co-Advisors)	\$265.00

**(Stipend of \$530.00 to be split evenly)*

P-F

Motion to approve the following individuals as volunteer Golf Club chaperones for the 2019-2020 school year.

Materna, Terry Musumeci, John

P-G

Motion to approve Mary Beth Guidi as the choreographer for the CTMS 2020 Drama Production (self-funded) at a salary of \$650.00, effective January 2020 through March 2020.

POLICY:

PO-A

Motion to approve the second reading of the following policy as presented to the Board:

- 8130 School Organization

CURRICULUM:

CUR-A

Motion to approve the following field trips (not at Board expense):

<i>Trip Dates</i>	<i>Description</i>	<i>Class/Group</i>	<i>Trip Coordinator</i>	<i>Cost</i>
June 10, 2020	Branchburg Sports Complex	8th Grade	Sonya Abrams & Dottie Daniello	\$127.43 per Bus \$509.72 Total
June 2, 2020	Turtle Back Zoo	1st Grade	Julie Snee	\$254.85 per Bus \$764.55 Total

CUR-B

Motion to approve the 2020-2021 Clinton Township School District Calendar as presented.

CUR-D

Motion to approve the placement of Student Teacher, **Laura William**, from Grand Canyon University to observe Kristina Schultz at Patrick McGaheran School from February 25, 2020 through June 19, 2020.

CUR-E

Motion to approve the placement of Student Teacher, **Kelly O'Brien**, from Mercer County Community College to observe Jessica Partridge at Patrick McGaheran School for two (2) days between from February 25, 2020 through March 31, 2020.

COMMUNICATIONS:

Action Items 20-COM-NONE

OLD BUSINESS:

1. Update on Phase II of HVAC project at Patrick McGaheran School
Diagram was presented on DEP restrictions.
Ms. Grant asked for the cost impact to the district of a Committee of the Whole.

Ms. Brennan said that an attorney will not be required at a COTW, because no voting takes place and the board has time to get clarification from the district.

Ms. Grant asked about the impact on goals to the district of a Committee of the Whole.

Ms. Brennan said the impact would be none, as per Juan Torres Superintendent of Schools, Hunterdon County.

Ms. Grant asked for a presentation of a Resource Officer from the Superintendent.

Ms. Brennan said that Dr. Cone will present when asked by the full board, not one member.

Ms. Brooks asked to remain current, because we can't be too safe. Asked about session on school safety from NJSBA? Or Webinars?

Dr. Grantham asked if there are different offerings that come out from NJSBA?

Ms. Kaltenbach asked if any information should be school specific, not high level of what can be done?

NEW BUSINESS:

1. Sidewalk at Clinton Township Middle School
2. Science Fair- Dr. Grantham and Dr. Riihimaki will do a table.
3. Board asked if they can do a table? No because then it's a quorum.

SECOND RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Ms. Carew explained the need for a sidewalk to connect the crosswalks at the middle school. The students and staff are walking in the roadway.

She does bus duty at the flagpole area and is excited to have the crosswalks, she has to stop traffic.

EXECUTIVE SESSION:

In accordance with *N.J.S.A. 10: 4-12(b)*, the Board will hold an executive session this evening for the purpose of discussing the following matters: Personnel, Negotiations, Legal Matters.

Action may be taken upon returning to open session. Minutes taken at such meetings shall remain confidential only so long as their publication would defeat the purpose of the executive session. Board members and other persons attending the session shall not disclose the topics or details of discussion at an executive session.

The length of this Executive Session is estimated to be 45-60 minutes, after which the meeting shall reconvene and proceed with business.

Motion made by Mr. Hornick, seconded by Dr. Grantham, to move to Executive Session at 8:35pm (time).

Yes- 9 No-0

Voice vote yes. Motion Carried.

RECONVENE TO PUBLIC SESSION:

Motion made by Dr. Grantham, seconded by Dr. Riihimaki, to move to Executive Session at 9:40pm (time).

Yes- 6 No-0

All Yes. Motion Carried.

ADJOURNMENT:

Action 20-AJ-009:

Motion made by Ms. Emery, seconded by Dr. Riihimaki, to adjourn the meeting of the Clinton Township Board of Education at 9:44 pm(time).

Yes- 6 No-0

All Yes. Motion Carried.

Respectfully Submitted,



Kelly Morris
Board Secretary